

COMMERCIAL STORAGE SHED APPLICATION

COMMERCIAL PROPERTY DETAILS	
Storage Shed Number:	
Address:	
Date Inspected:	Shed Size:
Commencement Date:	Lease Term:
Rental per month (including GST):	
Key deposit (one off payment held in PRD Real Estate Albury's trust account): \$100.00	

APPLICANTS DETAILS	
Individuals Name:	
Business Name (if applicable):	
ABN / ACN (if applicable):	
Address:	
Mobile Phone:	Home Phone:
Work Phone:	Email:
Drivers Licence:	Expiry Date:
Individuals Date of Birth:	

EMERGENCY CONTACT	
Name:	
Address:	
Mobile Phone:	Home Phone:
Work Phone:	Email:
Relationship:	

BANK ACCOUNT DETAILS	
In order to refund the key deposit or overpaid rent at the end of the lease term, please provide your:	
BSB:	Account Number:

REFERENCES	
Name:	Contact Number:
Relationship:	Known For:
Name:	Contact Number:
Relationship:	Known For:

IDENTIFICATION MUST BE SUPPLIED WITH YOUR APPLICATION	
We ask that you only provide copies of your personal documents for the purpose of reference checking. For your privacy and protection, all documents will be destroyed, in the case where your application is unsuccessful.	
Drivers License <input type="checkbox"/>	Bank Statement <input type="checkbox"/>

PRIVACY POLICY

The personal information the prospective tenant provides in this application or collected from the other sources, is necessary for the agent to verify the applicants identity, to process and evaluate the application and to manage the tenancy. Personal information collected about the applicant in this application and during the course of the tenancy if the application is successful may be disclosed for the purpose for which it was collected to other parties including to the landlord, referees, other agents and third party operators of tenancy reference databases. Information already held on tenancy databases may also be disclosed to the agent and / or landlord. If the applicant enters into a commercial lease agreement and if the applicant fails to comply with their obligations under the agreement, that fact and other relevant personal information collected about the applicant during the course of the tenancy may also be disclosed to the landlord, third party operators of tenancy reference databases and / or other agents. If the applicant would like to access the personal information the agents hold, they can do so by contacting the agent at the address and to contact the numbers contained in this application. The applicant can also correct this information if it is inaccurate, incomplete or out of date. If the information is not provided correctly, the Agent may not be able to process the application and manage the tenancy.

APPLICANTS SIGNATURE: _____

DATE: _____

APPLICATION CONDITIONS

904 Metry Street, North Albury is a shared complex with up to 110 tenants at full leasing.

The applicant states, warrants and agrees that:

1. The information given in this application is true and correct.
2. The applicant is not bankrupt or insolvent.
3. The information contained above will be used to prepare a commercial lease.
4. All payments are to be made in advance.
5. The tenant will receive email communications with an invoice 14 days before payment is due
6. The tenant will receive email communications with a receipt of payment once the funds are received and processed.
7. The owner or agent is not liable for the loss of any goods stored on the premises.
8. Loss of gate key will result in loss of full key deposit. Should another key be required, another key deposit is required (\$100).
9. You must not store hazardous, dangerous, illegal, stolen, perishable, environmentally harmful or explosive goods.
10. 30 days' notice in writing must be given for termination of the lease agreement.
11. A tenant's access to their storage shed may be restricted i.e. locked out if rent arrears exceed 14 days or more.
12. If a tenant has been locked out, they may be liable for a \$30 fee which needs to be paid before the lock is removed.
13. Upon vacating the shed, the tenant must:
 - a. Remove all items and dispose of any rubbish
 - b. Sweep out and de cobweb
 - c. Remove pad lock
 - d. Return gate key to PRD Real Estate Albury
14. The key deposit will not be refunded to the tenant unless the above has been completed in full.
15. All rents must be paid in full before a key deposit will be refunded.
16. The Landlord does not offer any insurance or protection of the items in storage. Each tenant is to obtain their own insurance for the contents of the shed.
17. It is suggested that each tenant purchase their own pest control baits or traps for their shed.

APPLICANTS SIGNATURE: _____

DATE: _____