PRD. REAL ESTATE

Southport

MAINTENANCE REQUEST

Property Address:_____

Please provide the complete details of the maintenance advice.

Specify area/ room where repair is required and appliance details where required.

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

I/ We the tenant/s, upon signing this form, consent to the passing of my/ our name and contact details onto the tradespeople/ contractors for the sole purpose of gaining access to the property in order to complete any required maintenance and or quotes as per the lessor's instructions.

I / We **Consent** **DO NOT Consent** (Please Circle)

To tradespeople/ contractors gaining entry to the property by using keys supplied by the office only after I/ we have been notified of a date and entry time, in accordance with the Residential tenancies Act 1994. Alternative arrangements via appointment during business hours can be otherwise arranged with the tradesperson direct.
I/ We understand that the tradespeople/ contractors and your agency are bound by the Privacy Act 1988, and acknowledge that upon request a privacy policy will be supplied.

_____

Signature Date

_____

Signature Date