



(Name of Agency)

Name of Salesperson: _____

BUYER INSTRUCTION SHEET

Name: _____

Address: _____

Telephone No.: _____

Facsimile No.: _____

E-mail Address: _____

If a Company
ACN: _____

ABN: _____

I/We consent to the use of facsimile transmission and/or e-mail as a mode of communication between me/us and you as Agent and/or the Seller.

I/We consent to the use of facsimile transmission and/or email as a form of communication when transmitting Contracts for the sale of my/our property.

My/Our preferred email address and facsimile number for receiving such documents are:

Email address: _____

Facsimile number: _____

SOLICITORS DETAILS:

Name: _____

Address: _____

Telephone No:() _____ Facsimile No: () _____

E-mail Address: _____

Other instructions: _____

I/We nominate and appoint my/our solicitor to be regarded as my/our Agent for the purposes of the Property Agents and Motor Dealers Act 2000. I/We acknowledge that delivery of the signed Contract to my/our solicitor will cause the Contract to become binding and the cooling off period will commence on the date of delivery.

Are you registered for GST purposes? Yes/No
If you are unsure of any GST implications then it is recommended that you speak to your accountant and/or solicitor before signing any Contract.

Are you a "foreign person"? Yes/No

Is the Contract subject to finance? Yes/No

If so, which bank or financial institution are you obtaining finance from?

How long does your financial institution need to approve finance?

Do you require a pest/building inspection report? Yes/No

If so, either or both?

Do you require a Special Condition to be inserted into the Contract to permit a search of the Local Authority records? Yes/No



Are there any dates that are not suitable for settlement?

Yes/No

If Yes, which dates? _____

Do you want possession upon settlement?

Yes/No

If no, when? _____

If there is a swimming pool included on the Property do you require a special condition to be inserted into the Contract of sale to ensure that a Pool Safety Certificate is obtained before settlement?

Yes/No

If there is a swimming pool included on the Property do you want to have the pool inspected to ensure that all regulations applying to the swimming pool have been complied with?

Yes/No

Special instructions/special conditions:

PLEASE COMPLETE AND RETURN TO YOUR AGENT